



INTERNATIONAL JOURNAL OF AFRICAN HISTORICAL STUDIES

*African Studies Center
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MANUSCRIPT SUBMISSION GUIDELINES

The IJAHS welcomes the submission of original articles on all aspects of Africa's history—from prehistoric archaeology, economic history, political science, and historical ecology to contemporary topics, including interactions between Africa and the African Diaspora in the New World, Europe, and Asia—as long as they are based on historical research and framed in terms of historical analysis.

Article manuscripts may range between 6000 and 12000 words in length and must be in English. The journal also accepts shorter contributions (\leq 3000 words) in the form of Review Articles and Notes. An *abstract* of 150 to 250 words should accompany articles and notes submitted for consideration. A list of six *key words* should be provided with the abstract.

Contributions may be submitted as Word documents via e-mail attachment to the Editor at: mdib@bu.edu.

Ten *offprints* are sent to authors free of charge. Authors may purchase issues in which they are published at a discount.

Articles submitted to the journal should not be, or have been, submitted elsewhere. Submissions judged to be suitable for consideration will undergo anonymous peer review. Authors are required to assign copyright of their published material to the Board of Trustees of Boston University.

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*We do not require that manuscripts submitted for consideration be formatted in any particular way until they are accepted for publication. Below is a description of the form in which we would like to receive **the final draft** of your article manuscript or book review. Please follow our style sheet as closely as possible. We reserve the right either to make necessary changes ourselves or to return any material to you with the request that it be reworked according to these guidelines.*

General Comments on Form

Articles submitted for consideration:

1. Your contribution may be submitted as an electronic copy (a Microsoft Word document) via e-mail <mdib@bu.edu>.
2. Please remove your name from the first page of text and from any header or footer. (And if you're planning eventually to include an early footnote that cites you or your dissertation, please consider waiting until the article has been accepted.)
3. Include a title page containing only the article title, the author's name, e-mail address, postal address, and the *Abstract*. The first page of text should repeat the title of the paper at the top, but no name.
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5. We assume that if your article is accepted for publication and you send us a final version as an e-mail attachment that you have read and accepted these guidelines.

Revised articles accepted for publication:

1. Send us 1 hard copy, plus an electronic copy as an attached file via e-mail. Please submit the electronic copy as a Word document.
2. If you are including **tables**, please pull them out as a separate document called "Tables." If at all possible, please type them as text, using tabs for spacing, and not coded as "tables" in your word processing program. Sometimes tables formatted in other word processing systems make our computers crash.
3. **References must be cited in footnote form.** Please enter **footnotes** as you go along, numbered automatically, and coded as *footnotes to appear at the bottom of the page*, not endnotes. (It's very important if you later decide to delete a footnote, or to add a new one, that all the other notes will automatically be renumbered.)

4. Notes must be in the form of usual historical footnotes, and not in social science form. (See examples of correct footnote form below)
5. The first footnote must be placed in the text. If you have an explanatory note attached to the title of the article (e.g., “An earlier version of this article was presented at . . .”) it should be marked with an asterisk *.
6. Capitalization in the article text: The names of institutions are generally capitalized, but individual titles are not unless they immediately precede the name. (This is often confusing for scholars who have lived or worked in anglophone Africa, where the common usage is quite different.) Thus: governor, district commissioner, secretary of state, etc. / Governor Arnold; but: Parliament, the Foreign Office, the Department of Labor.
7. Double quotation marks are used throughout, with the single exception of noting one quote within another: “‘We Are the World’: The Life and Times of Someone Great,” etc.

Diacritical Marks

We are limited in our use of diacritical marks other than those built in to our word processing programs (generally those used for European languages). References to words or titles in Arabic or Yoruba, for example, may appear in a somewhat anglicized form.

Maps, Graphs, and Figures

Maps, graphs, line drawings, and photographs should be submitted in digital form (e.g., as high quality TIFF, PDF, or JPEG files). If maps or graphs are submitted as hard copies, they must be the originals or high quality photocopies (clear, high contrast, dark printing). These must be camera-ready. Mark their correct position in the text, in a separate line in between paragraphs: e.g., “Map 2 somewhere here.”

*Maps, graphs, and other artwork submitted as electronic files *should not* include the title or figure number in the image. Instead, image titles should be submitted on a separate sheet, and this information will be added during the editing process. We reserve the right to limit the number of images published in any article.

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General footnote form

1. Please format the titles of books and journals directly in italics, if you can do so; otherwise underline them. (Note: dissertation titles are not italicized, but are set off in quotation marks.)
2. Omit “p.” and “pp.” for page references (except when necessary to avoid confusion, as with certain archival materials), and do not use *passim*, **f**, **ff**.

3. Omit “vol.” and “no.” for journal articles.
4. Use author’s **last name** and a **shortened title** for second and later references rather than “op. cit.” or “loc. cit.”
5. **Ibid.** may be used only if the preceding footnote contains just one item; or if you are referring to the exact same 2 or 3 entries in the previous footnote. It should not be italicized.
6. Key words in the titles and subtitles of English-language books, articles, and dissertations are capitalized, even if they are lowercase in the original.
7. Capitalization in footnotes: as above in footnote text (“The monthly reports of district commissioners are found in the Public Record Office”), but citations to correspondence in **archives** is usually treated like a title:

¹ Roy Hubener to District Officer/Thabai, 23 January 1958, CN 2/3354/67, Kenya National Archives [hereafter KNA].
8. We prefer that **archival references** proceed from the most specific to the most general, beginning with the specific document, then document, volume, or page number, and ending with the museum or archive (see example above).
9. For book publication data we use *city, publisher’s name, and date*.

Examples of footnote form:

Books

First reference:

¹ Philip D. Curtin, *Economic Change in Precolonial Africa* (Madison: University of Wisconsin Press, 1975), I, 275.

Later references:

¹⁵ Curtin, *Economic Change*, I, 34.

To show that an old book has been reprinted, cite the original date first:

⁴ Jomo Kenyatta, *Facing Mt. Kenya: The Tribal Life of the Gikuyu* (1938; reprint, New York: Random House, 1995), 25-52.

Articles in Periodicals

First reference:

¹ Kenda Mutongi, “Dear Dolly’s Advice on Love and Courtship,” *International Journal of African Historical Studies* 33, 1 (2000), 1-28.

Later references:

² Mutongi, “Dear Dolly’s Advice,” 24.

³ *Ibid.*, 22.

Articles in collections

First reference:

¹ Sandra Greene, “Flora Nwapa’s *Efuru*,” in Margaret Jean Hay, ed., *African Novels in the Classroom* (Boulder, CO: Lynne Reiner Publishers, 2000), 25.

² Judith Van Allen, “‘Aba Riots’ or Igbo Women’s War,” in Nancy Hafkin and Edna Bay, eds., *Women in Africa: Studies in Social and Economic Change* (Palo Alto, CA: Stanford University Press, 1976), 100–106.

³ James A. Pritchett, “Mariama Ba’s *So Long a Letter*,” in Hay, ed., *African Novels*, 52. **[In this case, it’s the first reference to this article, but the second reference to the collection itself.]**

Later references:

¹ Greene, “Flora Nwapa’s *Efuru*,” 39.

² Van Allen, “Aba Riots,” 102.

³ Pritchett, “Mariama Ba’s *So Long a Letter*,” 52.

Dissertations

¹ Peter Alegi, “Keep Your Eye on the Ball: A Social History of Soccer in South Africa, 1910-1976” (Ph.D. thesis, Boston University, 2000).