

BOSTON UNIVERSITY UNDERGRADUATE DUAL DEGREE FORM

DUAL DEGREE POLICIES AND GENERAL INFORMATION

- The Dual Degree Program (DDP) is a serious endeavor which requires much thought and preparation. Before making an appointment for information about DDP, you should read this document and review the degree requirements in both schools.
- Please note that the school/college degree requirements go well beyond the list of courses needed for each major. A practicum, portfolio, audition, foreign language requirement, internships, etc., may be required for successful completion of the degree. Refer to the Boston University [Bulletin](#) for more information.
- For admission to the DDP you must be accepted by both schools/colleges.
- You must have cumulative G.P.A. of 3.0 to apply for admission to a dual degree program.
- SMG SM131 and FE101, COM CO 101, SED100/101, and SHA HF100 must be successfully completed with an appropriate grade
- **CFA** requires successful completion of an audition or portfolio review.
- Students are responsible for consulting regularly with their advisors in both schools/colleges of the program.
- Applications may be submitted after the successful completion of the freshman year and no later than the last day of classes of the first semester of the junior year. Transfer students must complete at least one full-time semester before applying. In addition, an application will not be accepted without completion of appropriate school/college prerequisite coursework.
- Withdrawal from the program must be requested through the primary school/college of the student. The secondary school/college will be notified by the primary school/college.

SUCCESSFUL COMPLETION OF THE DUAL DEGREE PROGRAM

- The DDP requires completion of at least 36 classes (144 credits), three semesters of residency, good academic standing, and a minimum cumulative GPA of 3.0. Only eight courses of summer work may be applied.
- Any revision to the approved DDP course plan requires submission of the DDP Update Form for approval. Students should contact the appropriate school/college Coordinator in advance of making any changes.
- Honors, distinction, and disciplinary rules will be administered independently by the schools/colleges involved. Leaves of absence and reduction to part-time status must be approved by both the primary and secondary schools/colleges.
- Graduation application rules, deadlines, and certification are established by each of the schools/colleges involved. Two separate applications for graduation are required up to one year in advance of graduation.
- Two separate and distinct diplomas will be awarded only when the requirements for both degrees have been completed.

DUAL DEGREE APPLICATION PROCEDURES

- Meet with advisors/dual degree coordinators in both the school/college of current enrollment and the school/college of proposed enrollment. The advisors will assist you in understanding requirements particular to that school/college degree.
- Take any required introductory course or contact the [School of Visual Arts](#), The [School of Theatre](#) or the [School of Music](#) regarding audition or portfolio requirements.
- Once you have reviewed the requirements articulated above, please write a well-thought-out two page (typed) statement of intent. Your essay should include your specific motivation for pursuing the DDP and an explanation of why the particular combination of majors will be a worthy academic goal.
- You may also be referred to a departmental advisor for additional advising and course approvals.
- Print and complete this application form and schedule advisor meetings with both colleges.
- At the conclusion of the advising sessions you will be given the original copy of the approved DDP form which you should return to the primary school/college DDP Coordinator. After reviewing the form, the primary school/college Coordinator will complete the review process and notify you by email or mail.
- Applications not completed within the semester of initiation may be considered invalid.

I have read and understand the above policies, regulations, and procedures. I understand my acceptance into the Dual Degree Program is based upon approval by officials in both colleges.

Approval to begin application process:

signature of applicant

date

signature of primary school coordinator

date

printed name of applicant

DUAL DEGREE APPLICANT INFORMATION

Name: _____ I.D.: |U|_|_| - |_|_| - |_|_|_|_| Date: _____

Local Address: _____ Cell Phone: _____

Email Address: _____

Cur. Coll. Major _____ New Coll. Major _____

DUAL DEGREE PLAN OF STUDY OFFICIAL USE ONLY

Codes: C-=courses completed; P=in progress; F=future

Table with 6 columns: Course, Title, Cr. Cd, Course, Title, Cr. Cde. Includes a Total Credit Hours field at the bottom right.

APPROVAL OF DUAL DEGREE PROGRAM

student signature _____ date _____

signature, title _____ date (primary school) _____

signature, title _____ date (primary school) _____

signatures of both primary and secondary schools required for approval of Dual Degree plan of study

signature, title _____ date (secondary school) _____

signature, title _____ date (secondary school) _____

CHANGE OF PROGRAM OFFICIAL USE ONLY

college prog. field of study college prog, field of study

from 11 ||||| ||| ||||| to 11 ||||| ||| ||||| 21 ||||| ||| |||||

Effective as of: _____ Sem/Yr

Graduation date: _____ Mo./Yr