Agenda/Introductions

- Introductions
- Logistics
- Academics
- Life in Tokyo
- Health and Safety
- Finances and Budgeting
- Action Items
- Wrap up/Questions
<table>
<thead>
<tr>
<th>Japanese</th>
<th>Pronunciation</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>おはよう (ございませ)</td>
<td>ohayou (gozaimasu)</td>
<td>Good Morning</td>
</tr>
<tr>
<td>こんにちは</td>
<td>konnichiwa</td>
<td>Hello / Good afternoon</td>
</tr>
<tr>
<td>こんばんは</td>
<td>konbanwa</td>
<td>Good evening</td>
</tr>
<tr>
<td>おやすみ (なさい)</td>
<td>oyasumi (nasai)</td>
<td>Good night</td>
</tr>
<tr>
<td>さようなら</td>
<td>sayounara</td>
<td>Good bye / See you later</td>
</tr>
<tr>
<td>またあした</td>
<td>mata ashita</td>
<td>See you tomorrow</td>
</tr>
<tr>
<td>ありがとう (ございませ)</td>
<td>arigatou (gozaimasu)</td>
<td>Thank you</td>
</tr>
<tr>
<td>どういたしまして</td>
<td>dou itashimashite</td>
<td>You're welcome</td>
</tr>
<tr>
<td>すみません</td>
<td>sumimasen</td>
<td>Excuse me / I'm sorry</td>
</tr>
<tr>
<td>ごめんなさい</td>
<td>gomen nasai</td>
<td>I'm sorry</td>
</tr>
<tr>
<td>おげんきですか</td>
<td>ogenki desu ka</td>
<td>How are you?</td>
</tr>
<tr>
<td>おかげさまで (げんきです)</td>
<td>okagesamade (genki desu)</td>
<td>I'm very good</td>
</tr>
<tr>
<td>いただきます</td>
<td>itadakimasu</td>
<td>Express gratitude before eating your meal</td>
</tr>
<tr>
<td>ごちそうさまでした</td>
<td>gochisou sama deshita</td>
<td>Express gratitude after eating your meal</td>
</tr>
<tr>
<td>おめでとう (ございませ)</td>
<td>omedetou (gozaimasu)</td>
<td>Congratulations</td>
</tr>
<tr>
<td>おきをつけて</td>
<td>o ki wo tsukete</td>
<td>Be careful</td>
</tr>
</tbody>
</table>
Boston University Study Abroad
Pre-Departure Roadmap

BU Study Abroad

twitter.com/BUabroad facebook.com/BUabroad bu.edu/abroad
• Exchange began in 2007
• 7 BU students at BU during Spring 2017
• 4 BU students at Keio for AY 17/18
• 2 Keio students at BU for AY 17/18
Program Logistics

- Direct enrollment at Keio University
  - Keio International Program
  - Japanese Language Program
- Maintain full-time status at BU
- Earn BU credits and grades
- Pay home university (BU) tuition
- Pay host university (Keio) room, board, and other services and fees
- Access to all student resources at Keio
- Make use of local services and resources before and during your semester abroad
International Exchange Services Group
Ms. Misa Matsuoka, ic-student@adst.keio.ac.jp
• **Class Structure:**
  - 7-10 classes per semester
  - Class meets once per week for about 90 minutes

• **Credits and Grades:**
  - Language classes are worth 1 credit; Other classes are worth 2 credits
  - 12 (BU) credit minimum per semester
  - No pass/fail or incompletes
  - All grades will appear on your BU transcript

• **Course Combination Process:** use the worksheet

• **Academic Policies for exchange programs**

• **Registration**
  - You will register for classes after you arrive at Keio
Academics on Site

KIP
- English-taught courses at Keio International Center
- Up to 4 Japanese language classes per semester
- Curricular focus on Japan and East/Southeast Asia
- Most classes offered at Mita campus

JLP
- Focus on Japanese language learning
- Placement test at start of each semester
- Students take a combination of *Core Subjects* (basic language learning classes at appropriate level), *Subjects with Specific Focus* (speaking, reading, writing, listening), and *Japanese Studies on Society and Culture* (high-level students only)
# Academics on Site

<table>
<thead>
<tr>
<th>Keio Grade</th>
<th>Keio GPA</th>
<th>BU Grade</th>
<th>BU GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>S</td>
<td>4.0</td>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A</td>
<td>3.0</td>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B</td>
<td>2.0</td>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>C</td>
<td>1.0</td>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>D</td>
<td>0.0</td>
<td>F</td>
<td>0.0</td>
</tr>
</tbody>
</table>
Academic Policies for Direct Enrollment at a Foreign University

As a student enrolling in one or more classes at a foreign university, you are required to:

• Maintain full-time status (12+ BU credits)
• Verify course equivalencies with your academic advisor
• Follow host university policies for final exam registration
• Understand how grades and credits from your host university will be converted to BU grades and credits

As a student enrolling in one or more classes at a foreign university, you may not:

• Audit classes abroad
• Take pass/fail classes abroad (no credit will be granted at BU)

Withdrawals and Incompletes at Host Universities

• Withdrawals reported on your host university transcript will be reported as ‘W’ on your BU transcript
• Incompletes reported on your host university transcript will be reported as ‘F’ on your BU transcript

Please note:

All grades assigned to you by the host institution will be recorded on your BU transcript and all grades earned abroad will be factored into your GPA. Boston University cannot edit, modify or change in any way the final grades that are issued by your host institution and indicated on your host university transcript. You cannot opt to omit courses taken abroad and/or grades earned abroad from your BU transcript.

Remember to review the full set of Academic Policies on your program hub page.
• All students are subject to BU’s Academic Code of Conduct

• Must take the full course load for a grade

• All coursework must be completed prior to end of program (or an F may be assigned)

• If accommodations are needed, notify BU Study Abroad and BU’s Office of Disability Services

• Attendance policies
  – Personal travel must NOT conflict with academic obligations
  – Details will be given during the on-site orientation and/or in syllabi
CAS IP101  The Global Learning Experience: An Online Course

LEARN THE SKILLS IT TAKES TO BE A CITIZEN OF THE WORLD!

During the course you will:
• Set personal and professional goals for your study abroad experience;
• Learn to effectively articulate the value of your semester abroad to future employers or admissions committees;
• Learn tools for identifying cultural differences, patterns and values.

Quick Facts:
• 1-credit pass/fail – 5 very brief yet meaningful assignments.
• Open to students in all fall or spring semester programs
• Delivered entirely over Facebook

Check your Hub Page or www.bu.edu/abroad/gle for the syllabus and instructions on how to enroll!
WHAT STUDENTS ARE SAYING ABOUT IP 101:

“Being part of a community on Facebook helped me feel more connected” (Spring ‘17)

“The Global Learning Experience helped me to contextualize my experiences abroad and learn how to process my time in Spain in a way that will be useful for future employment, fellowships and academic endeavors” (Spring ‘16)

“The questions asked helped me identify what I had been learning, and by identifying these things, I have been able to see and reflect on how much I have changed” (Fall ‘16)

“After the point at which every day life abroad had become "normal", this program helped remind me to appreciate the special things around me.” (Spring ‘16)
Life at Keio: Housing

Shimoda
- Single rooms, common kitchens
- Pay monthly rent directly to Shimoda
- Fee is approximately ¥63,500 per month ($620) for AY 13/14; includes
  - Internet and local phone
  - Bedding
  - Bathroom
  - Refrigerator
- Stovetops but no ovens
- Grocery store nearby

How to Apply
- Keio housing information will be sent mid-December

Payments
- You will have a Japanese bank account, from which monthly rent will be deducted
- Utilities are not included in the rent price

Dining
- Some dormitories have meal plans during the week and some do not
- Most food is a la carte: dining options on and near campus
Life in Tokyo: Getting Around

TRAINS
- Commuter pass (about $350/6 month pass)
- Discount with student ID
- 6-mo. pass is probably cheapest, but if you plan to be out of Japan during long winter break then it may not make sense. Purchase 3-month pass instead.

Schedule
- Trains run on set schedule, up to 30 minutes between trains
- On time, but very crowded during rush hour

Travel to Campus
- 45-60 minutes from Shimoda to Mita campus on regular train; express train is faster

BIKES
- Tokyo is bike-friendly
- 1+ hour from Shimoda to Mita campus
- Purchase a bike for $100 or less upon arrival
Life beyond Tokyo

**Travel outside Tokyo**
- Travel within Japan during semesters
- Semester break is a good time for travel outside Japan
- Notify Keio of your travel plans
Get Involved!

- Keio Tomodachi Program (Buddy)
  - Partner with a volunteer Keio student to help introduce you to the Japanese way of life
  - Connect with local students
  - Activities/meetings throughout semester
All students must apply for a visa before going to Japan. Allow at least 2 weeks for processing.

**Steps:**

1. Make sure your passport is valid
2. Identify your Embassy or Consulate
3. Gather materials
4. Receive COE from Keio
5. Apply for visa at Consulate/Embassy

**Notes:**

No visa fee for U.S. Citizens

Make sure you review requirements for the Embassy you plan to apply at.

Review detailed instructions on hub page and information provided by Keio.
Culture

Language

CULTURE

Manners of interacting

Thoughts

Values

Expected behaviors

Practices

Relationships

Communication

Courtesies

Rituals

Roles

Customs
I LOVE IT HERE! FIGHT ON!

HOLLYWOOD

NO ONE UNDERSTANDS ME. EVERYTHING IS SO DIFFERENT...

OH IT'S NOT BAD HERE AFTER ALL. I EVEN KIND OF LIKE IT!
Top 10 Tips for Coping with Culture Shock

1. Research your host country prior to departure
2. Keep an open mind
3. Search out new experiences and friends
4. Do not judge the people of a country by one person or one experience
5. Keep a sense of humor
6. Listen and observe rather than merely see or hear
7. Reflect daily to process your experiences
8. Use your host university’s support system
9. Stay in touch with home
10. Remember you have traveled far to learn about and experience a new culture, and to represent your country and school; most people only DREAM about having this experience.

There is no "best way" to deal with culture shock; it always depends on the individual.
Communication

Staying connected with home
- Skype and Facetime
- Email, messaging, and apps (Line)
- Wifi widely available with good speed

Mobile Phones
- Make sure you have a local number for emergencies and ease of use
- Many students purchase a pre-paid mobile phone when they arrive in Japan, about $100.
- Soft Bank and AU are popular carriers
- $30-40/month for unlimited plans
- Receive information during orientation
- Keep your current smartphone on “airplane mode” and use apps on Wi-Fi when it’s available.
- US-based international mobile phone plans are more expensive and may not work.
In an Emergency

If you are involved in an emergency:
1. Call local emergency services
2. Contact the program staff
3. Contact your family or emergency contact

If there is an incident while you are abroad:
1. Let the program staff know you are ok
   - Respond to any emergency messages they send
2. Contact your family or emergency contact

Unacceptable reasons for being unreachable:
1. Your phone isn’t turned on or charged.
2. You have limited minutes and want to save them.
3. You don’t want anyone to know where you are or what you’re doing.

We don’t judge! We just want to know you’re okay!
Plan ahead!

• Visit your doctor about any health concerns or for a physical, if overdue

• Maintain regular dental appointments

• Make a plan to access your medications abroad
  • Talk with your doctor
  • Make a copy of your prescriptions; keep them with your packed medications
  • Check with the host country consulate for restrictions
  • If allowable, obtain a supply for full semester
  • Do not plan to ship medicine abroad

• Learn about differences in medical facilities and the local health system

• Contact program staff with any concerns
Mental Health

- Talk to your therapist/counselor about mental health while abroad and make a plan before you go.
- Even if you may be excited about new opportunities, stress or anxiety may increase abroad.
- Stay Healthy:
  - Keep up routine (when possible)
  - GeoBlue covers mental health care
  - Use the on-site staff as a resource
Approximately two weeks before the program start date, all students will be enrolled in a plan from GeoBlue that provides comprehensive international health insurance coverage, as well as emergency travel assistance to cover medical and security evacuation.

- Valid for the duration of the program; extendable at the student’s expense
- Detailed coverage information is provided on the BU Study Abroad Health & Safety page and again by email at the time of enrollment
- In case of need of medical treatment, mental health counseling, or emergency travel assistance while abroad, or to set up appointments in advance, contact GeoBlue directly and identify yourself as a Boston University student:
  - Call collect worldwide: +1-610-254-8771
  - Toll-free inside the US: 1-800-257-4823
  - globalhealth@geo-blue.com

All students are required to maintain their US-based health insurance coverage while abroad.
Program Emergency Plan
- Boston University closely monitors the security situation across the world, and follows guidance from local authorities and the US State Department
- Detailed emergency plans, general safety precautions and ways of communicating will be explained during orientation

Personal Emergency Plan
- Enroll in the [State Department STEP Program](http://state.gov/step/) to get travel alerts and warnings
- Talk with your family about communication expectations so they know you are okay
- Always have emergency contact numbers with you, both in your phone and separately
Personal Safety

Our Expectations of you:
We expect that you will...

• Share responsibility for your safety and that of others in the program

• You will be reachable by local phone at all times. Keep your phone charged and topped-up with minutes.

• You will reach out to program staff and your family if you experience, witness or become aware of a serious incident of any kind.

• You will report issues of any sort in a timely manner to the on-site staff (or directly to Boston if necessary) so that we can help you.
Personal Safety

Take Responsibility for your OWN Risk Management!

- Talk to your family and friends about the location-buildings, housing, staff, insurance, resources
- Practice situational awareness: Be aware of your surroundings; be vigilant of others.
- Do not drive (road and pedestrian accidents are #1 cause of injury/death abroad)
- Do not participate in demonstrations or protests
- Drink responsibly –The majority of problems student’s face are related to alcohol. It’s not the staff’s responsibility to manage your consumption!
- Travel with others and look out for each other.
- Pay attention to the news (before and during the program)
- Practice safe sex and report any sexual assault to staff abroad.
Personal Safety

Keep your belongings safe

• Do not bring valuables or sentimental items abroad

• Avoid carrying large amounts of cash

• Monitor your wallet/purse closely. Keep money hidden, or consider a money belt

• Limit smartphone usage in public

• Carry only necessities out at night – make sure you have emergency numbers with you
Boston University is committed to fostering a safe learning environment for all members of the University community and preventing sexual misconduct.

- All forms of sexual misconduct, including rape, acquaintance rape, sexual assault, domestic and dating violence, stalking, and sexual harassment are violations of Boston University's policies, whether they happen on campus or off campus.

- Reporting: On-site staff should be first resource. If unavailable or uncomfortable reporting, contact Title IX Deputy Coordinator Debbie Miller at millerda@bu.edu.

- BU staff/site staff are obligated to report any incident of sexual misconduct

- On-site staff will go over this in orientation

- Visit www.bu.edu/safety for more information.
Engaging with Keio & Tokyo: Start now!
These are beneficial for research before you go and for resources while abroad

• Local Social Media
  ➢ Follow Keio University, local businesses, venues, organizations, etc. to get latest news about places of interest and keep up with different social trends.
  ➢ Keio Facebook group

• Local streaming TV, Spotify channels, radio, etc.
  ➢ Pay attention to the news to keep up-to-date on events in Tokyo and the region

• Blogs and websites
  ➢ You have a place to track good websites, magazines, and apps on the worksheet that’s attached to the online module. Use it!
• Easy access to cash while abroad

• Using your American bank account
  ▪ ATM withdrawals and fees
  ▪ Post office and 7Eleven ATMs should work with American cards
  ▪ Minimize number of withdrawals
  ▪ Some ATMs (post office) have very limited hours

• Tell your bank and credit card about your travel plans in advance
  ▪ Does your bank have restrictions in Japan?
  ▪ Does your bank have a partner in Japan?
  ▪ What additional fees will you have to pay?

• Credit card for emergencies

• Access to multiple types of funds

1 USD = 111 JPY
BU Bill
- Tuition only
- Contact Student Accounting Services with questions

Typical expenses
- $3,000 housing
- $2,300 food
- $1,500 Airfare
- $450 local transportation
- $100 books
- $1,800 personal spending*

Money-saving tips
- Travel locally rather than internationally
- Prioritize your entertainment
- Take advantage of University resources and events

*Highly dependent on how much you travel while abroad
**Flights and Travel to Tokyo**

**Independent Flight**
- Submit flight itinerary to [BU International Travel Registry](https://www.bu.edu/international/) or email to Jessica
- Book one-way or roundtrip
- Plan out the route to your Keio housing in advance (no airport pickup is available)

**Getting to Keio**
- Detailed instructions in Keio handbook
- Taxi is easiest, but expensive – good to coordinate flights!
LOGISTICS
• Arrive at the airport at least three hours prior to your departure
• Wear heavier clothes on the flight to save room in your suitcase
• Confirm your departure time and flight

CARRY ON
• Passport with visa
• Medical Form (Yakkan Shoumei), if required
• Liquids 3oz or less in plastic bags (check www.tsa.gov for up to date requirements)
• Essentials to last you a few days in your carry-on in case your luggage gets lost (toothpaste, deodorant, underwear, medicine, socks)

HEALTH WHILE TRAVELING
• Drink lots of water and stay hydrated
• Be sure to time your medications while traveling
• Get lots of sleep after you arrive: jetlag can take up to a week to go away!
Packing List

• **Luggage:**
  – Use bags that are light and sturdy – one large, one carry on, one shoulder bag or backpack
  – Pack only what you can carry *yourself*
  – Check airline restrictions on weight and number of bags you can take aboard. Overage fees may apply.
  – Do not plan on shipping items abroad

• **All students should bring:**
  – Passport with visa
  – Roundtrip flight itinerary
  – Medication, original prescriptions, *Yakkan Shoumei*
  – Keio contact details and directions to housing
  – Extra glasses, contacts, solution
Program Specific Items:
• Handbooks and emails from Keio
• Decent socks
• Easy-care clothes and lots of layers
• Clothes for heat, humidity, and cold (extras if you are tall or wear a large size)
• Sanitary products and antiperspirant
• Toothpaste (Japanese toothpaste does not contain fluoride)
• Over the counter medications
• Handkerchiefs to use as a towel in public restrooms
• Backpack or small duffel bag
• Laptop, plug adaptor, Ethernet cable
• Extra passport photos

What NOT to bring:
• Sentimental or valuable items
• Voltage converter – their voltage runs slightly lower than U.S.
• Bedding (provided by Shimoda)
• Personal appliances (hairdryers, straighteners, shavers)
Arrival & Program Dates

March 22-23: Arrival/Housing Check-in

March 26-28: Orientation

March 29: Language placement test

Early April: Meet with Academic Advisors

April 7: Classes Begin

July 31: Semester ends

Late Sept: Transcripts sent to BU

Specific check-in/arrival information will be given in your Keio admissions packet.
Future Communication

- BU Pre-Departure follow-up and general reminders
- Additional information directly from Keio
- Keio acceptance packets sent in mail to home address in December
- Keio will email housing information to you in mid-December
- COE sent to home address in February
- Getting Ready to Go e-mail (important reminders sent a few weeks before departure)

- GeoBlue Insurance e-mail
Complete general Pre-departure documents
Complete Keio pre-departure documents
Book your flight (roundtrip) & submit flight to BU International Travel Registry
Apply for housing
Apply for Student Visa
Apply for Keio Buddy Program
Watch the PDP roadmap (again!)
Check in with Student Accounting Services and/or Financial Assistance as needed
Talk with your doctor about health and medications abroad
Make a plan for prescriptions (apply for Yakkan Shoumei if necessary)
Join BUSA social media!
SAYONARA
BU provides educational programs designed to promote awareness and prevention of sexual assault and domestic violence.

- **Rape Aggression Defense (RAD) training**
- In cooperation with BU’s Student Health Services, **SARP** provides a variety of trainings and services, including:
  - Step Up. Step In. (Bystander training)
  - Health services
  - Mental health counseling
  - Violence prevention workshops
- **Be Safe@BU**
- **Wellness & Prevention Services**
- Non-BU students, please also research your university’s services
Resources

LGBTQ Resources
- US State Department Advice for LGBT Travelers
- Diversity and Inclusion Abroad: Sexual Orientation Abroad

Disability resources
- Diversity and Inclusion Abroad: Student with Disabilities Abroad
- Abroad with Disabilities Facebook Community

Women’s issues by site
- US State Department Advice for Women Travelers
- Diversity and Inclusion Abroad: Women Abroad
- BU: [http://www.bu.edu/shs/resources/](http://www.bu.edu/shs/resources/)

Many additional resources can be found online.