



Boston University Study Abroad
London

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Economics and Finance Internship Seminar
Spring 2018

Instructor Information

Name: Dr Parvin Alizadeh

Day and Time:

Seminar 1:
Tuesday 14 February,
5.45pm-7.15pm,

Seminar 2:
Tuesday 13 March,
14.30-16.00(group A),
16.30-18.00(group B)

Wednesday 14 March ,
16.30-18.00 (group C)

Seminar 3:
Tuesday 27 March,
14.30-16.00(group B),
16.30-18.00(group A)

Wednesday, 28 March ,
16.30-18.00 (group C)

Seminar 4:
Wednesday 18 April, 12.00-13.30(group A), 14.00-15.30(group B),
16.00-17.30(group C),

BU Telephone

Email

Office Hours By appointment

Course Objectives

The aim of these internship seminars is to offer students the opportunity to meet with each other and a member of faculty in order to reflect upon their internship experience and to begin to place the internship into an academic context.

Assignments

Assignment 1 and 2 are written assignments. Please make sure that your paper is at least *1.5 spaced* and that you *include page numbers* as well as the following information on the first page:

- Your name
- The title of the course
- The title of your paper
- The word count
- A declaration that it is your own work

Assignment 1 (40%)

Due date: The presentation will take place on Tuesday 13 March for group A and B and Wednesday 14 March for group C

Your PowerPoint slides are due on the day of your seminar.

1. You are required to give a presentation, in groups of two, of approximately 10 minutes. In your presentation: 1) Put your placement into context of the core course - for example, How does BRITEXIT affect your organization? i.e. what are the costs and benefits of leaving the EU for your organization? What type of relation with the EU will benefit your organization after BRITEXIT and why? How your organization was affected by market-oriented policies of the 1980s, assuming the organization is an old commercial company. How has Euro crisis affected the organization? It would be important that you relate your internship to the materials you covered in the core course (i.e. EC 364),
2. Your presentation should briefly contrast your internship experience with that of your colleague's.

Assignment 2 (30%)

Due date, 27 March for group Band A and 28 March for group C

You are required to submit a short paper of **no more than 1000 words (maximum)**.. This is supposed to be a reflective paper in terms of your internship: It has to reflect your internship experience in terms of learning process, your experience of working in London, your expectations, you positive or negative experiences This is your own reflection and evaluation of your internship.

Assignment 3 (20%)

Due date: The discussion will take place on: Wednesday 18 April for group A, B, and C.

Class discussion and group activity

Assignment 4 (10%)

Attendance and participation at the Internship Seminars.

Seminars

Seminar 1

This is an introductory seminar. We will begin by talking about the UK economy tying it into the general climate experienced in the world of economic and finance today. We will also cover what work is expected of you in the coming seminars and what assessments you have to complete and submit.

Seminar 2

You will make your power point presentation

Seminar 3

This seminar will also serve as a forum for your presentations(a short presentation).

Seminar 4

This seminar will serve as a forum for class discussion.

Grading

Please refer to the Academic Handbook for detailed grading criteria and policies on plagiarism: <http://www.bu.edu/london/current-semester>

** Final Grades are subject to deductions by the Academic Affairs Office due to unauthorised absences.*

Attendance Policy

Classes

All Boston University London Programme students are expected to attend each and every class session, seminar, and field trip in order to fulfil the required course contact hours and receive course credit. Any student that has been absent from two class sessions (whether authorised or unauthorised) will need to meet with the Directors to discuss their continued participation on the programme. This may result in the student having to take a medical leave of absence from the programme or withdraw from the programme.

Authorised Absence:

Students who expect to be absent from any class should notify a member of Academic Affairs and complete an Authorized Absence Approval Form 10 working days in advance of

the class date (except in the case of absence due to illness for more than one day. In this situation students should submit the Authorised Absence Approval Form with the required doctor's note as soon as possible). **Please note: Submitting an Authorised Absence Approval Form does not guarantee an authorised absence**

Students may apply for an authorised absence only under the following circumstances:

- Illness (first day of sickness): If a student is too ill to attend class, the student must phone the BU London Student Affairs Office (who will in turn contact the student's lecturer).
- Illness (multiple days): If a student is missing more than one class day due to illness, the student must call into to the BU London Student Affairs Office each day the student is ill. Students must also provide the Student Affairs office with a completed Authorised Absence Approval Form and sick note from a local doctor excusing their absence from class.
- Important placement event that clashes with a class (verified by internship supervisor)
- Special circumstances which have been approved by the Directors (see note below).

The Directors will only in the most extreme cases allow students to leave the programme early or for a significant break.

Unauthorised Absence:

Any student to miss a class due to an unauthorised absence will receive **a 4% grade penalty** to their final grade for the course whose class was missed. This grade penalty will be applied by the Academic Affairs office to the final grade at the end of the course. As stated above, any student that has missed two classes will need to meet with the Directors to discuss their participation on the programme as excessive absences may result in a 'Fail' in the class and therefore expulsion from the programme.

Lateness

Students arriving more than 15 minutes after the posted class start time will be marked as late. Any student with irregular class attendance (more than two late arrivals to class) will be required to meet with the Assistant Director of Academic Affairs and if the lateness continues, may have his/her final grade penalised.

Spring 2018

Dr Parvin Alizadeh