



## SPAIN

### Checklist for National Visa Application

<input type="checkbox"/> <b>Actual passport</b>	<input type="checkbox"/> Passport is signed <input type="checkbox"/> Passport valid at least six (6) months past the program end date <input type="checkbox"/> Passport has at least one (1) blank page
<input type="checkbox"/> <b>One (1) photocopy of the photo/signature page of passport</b>	<input type="checkbox"/> Copy is clear and legible
<input type="checkbox"/> <b>Two (2) National Visa Application Forms</b>	<input type="checkbox"/> Two (2) original, handwritten, <b>double-sided</b> application forms, each stapled <input type="checkbox"/> Filled out correctly, following the sample provided on the BU Study Abroad website <input type="checkbox"/> Signed and dated
<input type="checkbox"/> <b>Visa processing fee</b>	<input type="checkbox"/> Money order ( <b>not a personal check or bank check</b> ) payable to the Consulate of Spain (\$160 for U.S. citizens, \$82.00 for other nationalities; citizens of Canada must e-mail <a href="mailto:cog.boston@mae.es">cog.boston@mae.es</a> for visa fee information) <input type="checkbox"/> Money order is signed (if required)
<input type="checkbox"/> <b>Proof of residency plus one (1) photocopy</b> Original document and a photocopy of one of the following: -Current student ID, -US driver's license, -US State ID card, or -Voter's Registration Card that demonstrates residency in the jurisdiction of the consulate at which you are applying	<input type="checkbox"/> Documentation must show residency in a state that falls under the jurisdiction of the consulate at which you are applying <input type="checkbox"/> Copy is clear and legible
<input type="checkbox"/> <b>Two (2) color passport-style photographs</b>	<input type="checkbox"/> Photos meet standard specifications* <input type="checkbox"/> Full name is written on the back of each photo <input type="checkbox"/> One photo glued (not taped or stapled) to each National Visa Application form in the appropriate location



<input type="checkbox"/> <b>Visa Letters from Boston University Study Abroad</b> Boston University will provide letters confirming your admission into the program, payment of tuition, specifying the number of hours per week you will be studying and providing proof of health insurance and proof of financial means during your stay in Spain	<input type="checkbox"/> Two sets of letters with one Spanish letter and one English letter in each set <input type="checkbox"/> Spanish visa letter should be on top of the English visa letter in each set
<input type="checkbox"/> <b>FOR NON-US CITIZENS ONLY : US Immigration documents + one (1) photocopy</b> (Original immigration documents will be returned immediately following the appointment)	<input type="checkbox"/> Original immigration documents (green card, I-20, etc.) <input type="checkbox"/> Photocopy of immigration documents
<input type="checkbox"/> <b>Additional documents, as needed</b>	<input type="checkbox"/> Confirm any additional requirements of the Consulate at which you are applying

\* A passport-style ID photograph is an original photo taken recently by a professional photo center that is in color, printed on photo paper, 2in. x 2in. in size, taken in front of a white background, showing your full face and hair from collarbone to top of head, and if applicable, no glare on eyeglasses.