

JAPAN

Visa Checklist Step 2: Application for Visa

☐ Actual passport	☐ Passport is signed
	☐ Passport valid at least six (6) months past the program
	end date
	☐ Passport has at least one (1) blank page
☐ Certificate of Eligibility (COE)	☐ Received from Keio University
	☐ Original copy
☐ Photocopy of COE	☐ One (1) legible photocopy of the entire COE document
☐ Visa Application Form	☐ Original, handwritten application form
	☐ Application Form is signed and dated
	☐ Filled out correctly, following the sample provided on
	the BU Study Abroad website
	\square Signed and dated
☐ One (1) color passport-style photograph	☐ Photo meets standard specifications*
	\square Full name is written on the back
	☐ Photo is attached to the application form in the correct
	location

^{*} A passport-style ID photograph is an original photo taken recently by a professional photo center that is in color, printed on photo paper, 2in. x 2in. in size, taken in front of a white background, showing your full face and hair from collarbone to top of head, and if applicable, no glare on eyeglasses.