

BU Study Abroad 2013/2014 Policy on Refunds

DEPOSIT POLICIES

A non-refundable \$400 deposit must be made within two weeks of acceptance to the program.

- For a withdrawal to be considered official the student must inform BU Study Abroad in writing. Upon the official withdrawal from the program, a portion of the program fee will be credited to the student's account based upon the schedules below. In order for the student to receive the maximum refund, the decision to withdraw must be indicated in a letter postmarked no later than one week prior to the official start date of the program.
- For all programs in which airfare is included in the program fee: once airfare is purchased for the student, that portion of the fee which represents the University's cost for airfare is non-refundable unless a refund can be obtained directly from the airline.
- Students who withdraw from any portion of an all-year program may be assessed charges for non-recoverable costs for both fall and spring semesters, regardless of the date of withdrawal.
- Refunds will be made for tuition and fees excluding non-recoverable costs. Funds for some program services are committed early.
- The term "program fee" refers to the total cost of the program, including tuition and all fees. Special charges for single rooms or other special services or arrangements are non-refundable.
- The term "Amount of Refund" indicates the percentage of the program fee that will be credited to the student's account following his or her withdrawal from the program. An actual monetary refund will be possible only if a credit balance remains on the student's account after the Policy on Refunds has been implemented. If the account has not yet been settled at the time of withdrawal, the student will owe the portion of the program fee remaining after the refund policy has been implemented.

FOR PROGRAMS OF 12 WEEKS OR MORE:

Withdrawal Date

Amount of Refund

More than one week prior to the official start date	100% of Program Fee except non-refundable deposit, airfare and other non-recoverable costs (if applicable), and any special charges
From one week prior to one week after the official start date	75% of Program Fee except non-refundable deposit, airfare and other non-recoverable costs (if applicable), and any special charges
During the second week of the program	50% of Program Fee except non-refundable deposit, airfare and other non-recoverable costs (if applicable), and any special charges
During the third, fourth, or fifth week of the program	25% of Program Fee except non-refundable deposit, airfare and other non-recoverable costs (if applicable), and any special charges
After the fifth week of the program	NO REFUND

FOR PROGRAMS OF 11 WEEKS OR FEWER:

Withdrawal Date

Amount of Refund

More than one week prior to the official start date	100% of Program Fee except non-refundable deposit, airfare and other non-recoverable costs (if applicable), and any special charges
From one week prior up to the official start date	75% of Program Fee except non-refundable deposit, airfare and other non-recoverable costs (if applicable), and any special charges
During the first week of the program	50% of Program Fee except non-refundable deposit, airfare and other non-recoverable costs (if applicable), and any special charges
During the second and third weeks of the program	25% of Program Fee except non-refundable deposit, airfare and other non-recoverable costs (if applicable), and any special charges
After the third week of the program	NO REFUND

Rescinded Admission

Boston University Study Abroad reserves the right to rescind admission to or continuation in any program if an applicant's academic or disciplinary record is not satisfactory. Boston University students placed on expulsion, academic suspension or residence separation are not eligible to participate for the duration of the sanction. Deferred separation will be reviewed on a case by case basis. In addition, your Boston University student account must be in good standing. Boston University policy requires the withholding of educational services, including participation in an international program, from any Boston University student whose financial obligations to the university are due and/or unpaid. In cases of rescinded admission, all program-related expenses incurred directly by the student, for items such as non-refundable airfare, are solely the student's responsibility. In addition, a student whose admission has been rescinded is responsible for all non-recoverable costs incurred by BU Study Abroad on his/her behalf.