



Boston University Study Abroad London

Boston University Study Abroad London Film & Television Internship Tutorial *Spring 2013*

Instructor Information

A. Name

Prof. Mo Dodson

Aims and Objectives

The assessed work required for the Internship has as its main purpose the enabling of the Intern to gain maximum benefit from their Internship experience. These projects will encourage students to look at their internship work, and work place, with a constructively critical eye, while also enabling relevant creative work where appropriate.

Assignments

Students will produce three assessed pieces of work, handed in at specific stages of the term, and there will be an assessment for attendance.

Summary Deadlines

Assignment 1: Monday 4th March by 6pm, to the Student Affairs Office

Assignment 2: Monday 25th March, by 6pm, to the Student Affairs Office

Assignment 3: Friday 19th April, by 12noon, to the Student Affairs Office

Assignment Briefs

Assignment 1

Reflective Log and Description of Company's work: These notes in essay form will give the student the opportunity to examine their initial experiences of their internship and the company they work for. They should be both descriptive and critical, and they should attempt to do some background research on the company and its place in the wider political-economy.

Total Word Count: 400 to 1000 words. This can be used as part of Final Paper

PASS/FAIL grade: 10%.

Due: Monday 4th March, by 6pm, to the Student Affairs Office

Assignment 2

First Draft of Final Paper: See below for description of Final Paper. First Draft should have a brief synopsis in bullet points or numbers; a short summary of the main content, or a rough version of the creative content; and preliminary Bibliography and list of other sources.

Approximate Word Count or equivalent: 500 minimum

Graded: 30%

Due: Monday 25th March, by 6pm, to the Student Affairs Office

Assignment 3

Placement Project. This can be an entirely academic paper, or a combination of creative or company work that the Intern has done with a shorter academic essay. You can use as part of this all the other work you have done previously.

Stand-alone essays: 1500-2000 words;

Creative Work (to be negotiated with Tutor) and shorter academic essay of 600-900 words.

Due: Friday 19th April, by 12noon, to the Student Affairs Office

Graded: 60%

Attendance Policy

Classes

All Boston University London Programme students are expected to attend each and every class session, tutorial, and field trip in order to fulfill the required course contact hours and receive course credit. Any student that has been absent from two class sessions (whether authorised or unauthorised) will need to meet with the Directors to discuss their continued participation on the programme.

Authorised Absence:

Students who expect to be absent from any class should notify a member of Academic Affairs and complete an Authorized Absence Approval Form 10 working days in advance of the class date (except in the case of absence due to illness, for which students should submit the Authorised Absence Approval Form with the required doctor's note as soon as possible). **Please note: Submitting an Authorised Absence Approval Form does not guarantee an authorised absence**

Students may apply for an authorised absence only under the following circumstances:

- Illness, supported by a local London doctor's note (submitted with Authorised Absence Approval Form).
- Important placement event that clashes with a class (verified by internship supervisor)
- Special circumstances which have been approved by the Directors (see note below).

The Directors will only in the most extreme cases (for example, death in close family) allow students to leave the programme early or for a significant break.

Unauthorised Absence:

Any student to miss a class due to an unauthorised absence will receive a **4% grade penalty** to their final grade for the course whose class was missed. This grade penalty will be applied by the Academic Affairs office to the final grade at the end of the course. As stated above, any student that has missed two classes will need to meet with the Directors to discuss their participation on the programme as excessive absences may result in a 'Fail' in the class and therefore expulsion from the programme.

Lateness

Students arriving more than 15 minutes after the posted class start time will be marked as late. Any student with irregular class attendance (more than two late arrivals to class) will require a meeting with the Assistant Director of Academic Affairs and if the lateness continues, may have his/her final grade penalised.

Grading

Please refer to the Academic Handbook for detailed grading criteria, attendance requirements and policies on plagiarism: <http://www.bu.edu/london/current-semester>

Tutorials

Tutorial 1: Thursday 14th February, 5.30pm

Introduction to the assignments. Introduction to UK industry practices.

Tutorial 2: Monday, 11th March

Discussion of Final Paper Topics.

Tutorial 3: Monday, 8th April

Discussion of Final Paper Topics.

Readings

To be custom designed for each student. Additional readings may be posted on the course webpage: <https://lms.bu.edu> (you must be logged in to view materials).