Welcome to Today's
ISR Provider Fulfillment Lab

1. Please login to your SAP account via Internet Explorer
   www.bu.edu/buworkscentral or go to
   https://ppo.buw.bu.edu/

2. Insure your browser's pop-blocking has been disabled. Instructions are listed below.
   - Click on **Tools** Icon in upper right corner of browser
   - Click **Internet Options**
   - Select **Privacy tab**
   - Un-check **"Turn on Pop-up Blocker"** check box
   - Click **OK**

3. Confirm your using a recommended browser:

Browser Requirements

For maintaining stability and security with BUworks, the following browsers are recommended (please check compatibility with other applications you use):

Internet Explorer 11 (compatibility mode no longer required)

Firefox 52 ESR * Extended Support Release

Google Chrome (latest version)

* Note that Firefox from version 52 forward will have issues with dropdown boxes until a fix supplied by SAP is tested and released to the University at the end of December, 2017.

Course Objectives/Overview

Review ISR Provider Fulfillment functionality

- Displaying ISR list view to post charges and credits
- Completing the ISR line item to be charged
- Posting period selection
- Uploading file to post charges
- Closing the ISR line item against further posting

Review WebGUI reports to display posted entry

- Execute relevant reports

Explain how to access and use the reference material and support.

http://www.bu.edu/tech/support/buworks/help/finance/

http://www.bu.edu/tech/support/buworks/

Before logging off, please go to the link below:

www.bu.edu/buworks/eval/