**Sustainability Intern**

`sustainability@BU` aims to reduce the University’s environmental footprint by affecting change on campus and integrating sustainability into existing programs in education, research, and operations. These efforts range from renewable energy feasibility to data reporting to communications & marketing. As an intern, you will work directly with the Sustainability Director and other professional staff and student interns. You will gain exposure to individuals in Facilities Management & Operations, campus Sustainability Liaisons and others. The successful internship candidate will bring a passion for sustainability-related issues. This experience will encompass many of the responsibilities listed below.

**Potential Responsibilities:**

- **Online Research**
  - Provide support by generating competitive reports specific to upcoming initiatives
  - Research general sustainability trends and best practices at peer institutions around the country
- **Develop, administer, and analyze results for the Sustainability Annual Survey**
- **Maintain the Sustainability Events Calendar**
  - Capture efforts of the BU community via coordination with social media/communications interns
- **Develop Communications and Marketing for Special Events**
- **Update the Sustainability Toolkit:**
  - Compile relevant & timely information and resources for Sustainability Liaisons (staff) and Sustainability Leaders (students)
  - Support on execution/distribution of materials
- **Research Life Cycle of Products and Processes:**
  - Develop justification for the use of a product or process as being a sustainable option

**Professional Growth and Development:**

Upon completion of the internship, you can expect to leave with a stronger understanding or ability for the following:

- The process behind decision-making for sustainability
- Verbal and written communication skills
- Project management skills
- Skills to work with a team as well as independently
- Familiarity with sustainability initiatives and resources
- Internet research skills (e.g., benchmark peer efforts)